

**The Minutes of a Meeting of the Edington Parish Council held at the Parish Hall on Monday 13<sup>th</sup> June 2022` at 7.30 p.m.**

Present: Mesdames Greening, Watts, O' Donoghue and Dorgan and Messrs Pollard, Swabey, Johns, Burgess and King; and Mrs Wickham (WC)

Apologies were received from Mrs Pike and Mr Hardman.

1. **The Minutes** of the Meeting held on the 9<sup>th</sup> May 2022 were adopted as read and signed
2. There were no **Matters Arising**.
3. **Planning**
  - a. Neighbourhood Plan. There was still no further response from the responsible officers at WC and Mr Burgess would continue to press them for a meeting.
  - b. The following applications had been received and there was no objection to any of them:-
    - i. PL/2022/03546/TPO T1 Ash tree – tree to be felled due to onset of Ash dieback in canopy at 17A Westbury Road for Mr Daniel Butler
    - ii. PL/2022/04410/TCA T1 Lime tree with recent major branch loss, reduce the height by approximately 4 meters and reduce the lateral branches by approximately 3 meters. T2 fell Birch tree; at Ashlington House Inmead for Mr Jon Burgess (Downlands Tree Surgery Ltd)
  - c. The following decisions had been received:-
    - i. PL/2022/02760 FUL – Refurbishment and renovation of existing bungalow at Sunny Brae 4 Downsvew for Mr Pierre Verlinde - approved
    - ii. PL/2022/02770/FUL and PL/2022/02998/LBC Conversion of existing Greenhouse to Orangery and creation of adjacent potting shed at Shore Hall 8 Tinhead Road for Mr Dean Davies - approved
    - iii. PL/2022/02770/FUL and PL/2022/02998/LBC Conversion of existing Greenhouse to Orangery and creation of adjacent potting shed at Shore Hall 8 Tinhead Road for Mr Dean Davies – approved
    - iv. PL/2021/10337/FUL Demolition of existing outbuilding. New build to form gym/garden room and carport with walled and landscaped area to include inground swimming pool and low retaining walls at Merrilea, Westbury Road for Mr P Hampson - approved. On this last decision it was noted that although the Officer's report had recorded the PC's observation that there should be conditions to exclude any further development and to prevent the building at any time being converted into a dwelling or separated from the main house building or any commercial use this had not been addressed. It was raised as an additional concern with Mrs Wickham.
4. **Policing**. It was noted that the Police had been doing their own speed checks at the Telephone Exchange layby
5. **Wiltshire Council (WC) Report**
  - a. Mrs Wickham reported on the recent Area Board Meeting (AB). A new Chairman had been elected; in future grant applications would need to be submitted at least a week before an AB meeting; she and others had attended a Westbury Incinerator meeting the gasification process having been started, otherwise the Planning Permission would have lapsed shortly

- b. Metro Count. This showed that the mean speed of traffic on the B3098 was in excess of 36mph and this triggered the exploration of traffic calming measures. The AHE was considering these

## **6. Finances**

- a. It was proposed by Miss O'Donoghue seconded by Mrs Dorgan and carried unanimously that the following invoice be paid or payment confirmed:-
- i. Refund Mr Pollard the cost of grass seed from Davies' for the BG Paddock £6.50 and £9.58 the cost of the sign for the defibrillator from Medisave. Total £16.08
  - ii. Parish Hall Hire Jan to May 2022 £128
  - iii. Refund the Clerk the BHIB Insurance Premium £308.70
  - iv. Refund Mrs Dorgan £183.75 cost of 35 Jubilee mugs from White Horse Pottery
  - v. JP Garden Services for BG 2<sup>nd</sup> and 5<sup>th</sup> April and 4<sup>th</sup> and 18<sup>th</sup> May £131.25
  - vi. Refund Mrs Dorgan (May 2021) cost of PF nets £69.93
  - vii. Miles & Francis (Aug 2021) £490 and (Jan 2022) £450 for Village maintenance, PF and CP
- b. The following had been received:-
- i. £11 sale of Jubilee Mugs to the Clerk
  - ii. £107.30 from Mrs Dorgan for Mugs and Tea Towels sold over the Jubilee Weekend.
- c. Audit 2021/2022. The Internal Audit had been completed and no issues had been raised. The Register of Assets had been updated to include the Defibrillators and the AGAR having been prepared for approval and circulated was discussed in 3 parts:-
- i. Certificate of Exemption. The PC complied with the requirements enabling it to certify that it was exempt from a "Limited Assurance Review" and did so at 2045
  - ii. The Annual Governance Statement. The PC went through each of the numbered points and was satisfied that the answer to each was "Yes" save for one "N/A". The Notice for 2021/2022 of Public Rights and Publication of the AGAR would be posted on the PC Website on the 15<sup>th</sup> June 2022 to commence on the 16<sup>th</sup> June through to the 27<sup>th</sup> July 2022. The PC unanimously agreed the Annual Governance Statement at 2048
  - iii. Accounting Statements 2021/2022. The Clerk, as Responsible Finance Officer, certified that the Accounting Statements in the Annual Return presented fairly the financial position of the PC and its receipts and payments for the year. These were explained by the Clerk including the "Explanation of Variances". The PC unanimously agreed that the Accounts be adopted and approved and they were ready for signature at 2050
- d. The Internal Auditor had decided that he did not wish to charge the PC for his Audit but asked that the PC make a donation to Parkinsons disease his wife having died of that during the year

## **7. Playfield.**

Land swap update. There had been no update from the Three Daggers

## **8. Highway Matters/Footpaths/LHFIG (Local Highways and Footpaths Improvement Group)**

- a. Yellow Lines. Originally there would be no cost to the PC but WC now required a 30% contribution - in this case £300. It was proposed by Mr Johns seconded by Miss O' Donoghue and carried unanimously that the PC make such a contribution
- b. Footpaths 17 and 18. It was understood that a second Bridleway gate would be needed
- c. The PC was being asked by WC to make a contribution of £60 for a new sign at the bottom of Charlton Hill to warn drivers, particularly delivery vehicles, that there was no turning in Charlton Hill and drivers should use Tinhead Road to get to numbers 8 and 9. This was agreed and added to the resolution in 8a. above
- d. Permissive path at the bottom of Greater Lane. This was overgrown and needed clearing
- e. Issues with Footpath at Merrilea. This appears to have been restricted but had been referred to the Footpaths Officer
- f. Warning sign: Children/wheelchair users. An email had been received from a wheelchair user using the road between Crossroads Farm and Housecroft Farm, her safety and that of her children and asking if warning signs could be installed. It was agreed to refer this to WC Highways
- g. Grass area and verge at Greenhills. This needed cutting and was believed to be the responsibility of Selwood Housing. It was agreed to contact them but in the meantime to ask Miles & Francis to do a one off cut

## **9. Burial Ground**

- a. Paddock. It was agreed that it be known as the Coal Path Field
- b. Fees. Updated fees Table - attached to these Minutes

## **10. Correspondence**

- a. WALC Newsletter May 2022

## **11. News items**

The main points from the meeting were agreed

## **12. Date of next Meeting**

This was fixed for Monday 11<sup>th</sup> July 2022 at the Parish Hall at 7.30pm