

The Minutes of a Meeting of the Edington Parish Council held at The Parish Hall, Edington on Monday 10th June 2019 at 7.30 p.m.

Present: Mesdames Greening, Watts, Pike, O'Donoghue and Dorgan and Messrs Pollard, Johns and King.

Apologies were received from Messrs Lupton and Swabey; and Mr Wickham (WC), and Mr Richardson (NP).

An email had been received from Mr Wickham setting out his health situation which was not good. The PC expressed its concern for him and his family and it was agreed that Mrs Dorgan would send a card.

Thanks were also expressed to Mrs Pike for the Edington Fair which had been very successful.

1. **The Minutes** of the Meeting held on the 13th May 2019 were adopted as read and signed
2. There were **no Matters Arising**.
3. **Planning**
 - a. Development Plan/Neighbourhood Plan. Mr Richardson had sent a note. The Steering Group had a very good cross section of villagers from all parts of the village. The group had manned a successful stand at the Fair and comments submitted would be studied at the next Steering Group meeting on the 13th June when it would start to formulate a new questionnaire. Advice had been received from Rachel Robertson (WC) that a new Housing Needs Survey would be advisable and she had been asked if the questionnaire could be "piggy backed" with the Survey. There was to be a NP workshop at County Hall on the 16th July. The PC expressed its appreciation to the Steering Group.
The Clerk confirmed that the MOD had been notified of the intention to seek a NP.
 - b. The following application had been received:-
 - i. 19/04715/LBC Structural repairs to kitchen wall, replacement floor to kitchen and hall area, removal of single sheet of glazing in the west elevation and reinstatement of traditional casement timber window to match existing at Becketts House 19 Tinhead Road for Mr and Mrs Tim Ridd. There was no objection.
 - c. The following decisions have been received:-
 - i. 19/01065/FUL Change of use of agricultural land to a Glamping site, construction of access track, 5 pods for siting of camping pods/shepherds huts and a reception pod; and the creation of car parking spaces at Slades Farm 3 Baynton Way – approved
4. **Policing**
 - a. Speed Watch. It was understood that Mr Lupton had had a couple of sessions and it was agreed to ask him to send details of them.
 - b. Speed Indicator Devices (SIDs). The PC again queried the situation with the SID that Mr Lupton had been trying to get to work and whether it might be better to investigate alternatives especially if grants were available. The Chairman agreed to make enquiries.
5. **Playfield (PF)**
 - a. It was agreed that Mr King would speak to Dave Callaway on the question of levelling the grass, the surface being uneven due to the moles and badgers previously reported. In addition it was agreed to put up notices warning of that unevenness.
 - b. PF Inspection. Mrs Dorgan had arranged for the inspection to be carried out by Playforce in the sum of £150 + VAT and they would be asked on site to consider the positioning of a basketball net or multi use games area. This was agreed unanimously.
6. **Highway Matters/Footpaths/CATG**
 - a. Stiles. Mr Johns was waiting to hear from the Footpaths Officer to complete the installation of the stiles as previously agreed.
 - b. Parish Steward. Mrs Greening reported that he had visited on the 3-4 June and she noted various matters for his next visit. Various banks needed trimming and it was suggested that villagers could be encouraged to adopt an area of bank or verge near them to maintain.
 - c. The Monastery Road Bend needed to be addressed as to repair and signage that could warn large vehicles of its existence.
 - d. B3098 Strategy. The May CATG meeting had given total support to the Strategy; a speed assessment would be carried out for the whole length of the B3098; the Chairman would send a copy of Mr Wickham's Strategy to Kirsty at WC Highways; and there would be an attempt to try and reduce traffic speeds on other roads. Funding however would be an issue.

- e. It was hoped that the triangles would be trimmed in August but if not to ask Miles and Francis to do them..
- 7. Wiltshire Council (WC) Report.** The Chairman had attended then AB meeting on the 6th June but there was nothing of particular relevance to the village.
- 8. Village Green and Pond**
It was agreed to ask Mr Lupton to arrange with Miles & Francis to clear the surface of the pond.
- 9. Defibrillator**
This had been purchased and installed. It was agreed to get another set of pads. The incorrect cabinet had been supplied and priced. It had been returned and the correct one installed. There was an additional cost of £150 which, together with the amount already paid (see 11.a.i. below) amounted to the quoted cost of £2075.40. Even though the instructions were clear consideration was given to having a training session earlier than one free session that was taking place at Erlestoke Church on the 4th November.
- 10. Parish Hall Car Park.** The signs had been fixed but there were still occasional problems of unauthorized use of the CP. Consideration was given as to how this could be addressed and it was agreed to review it at the next meeting.
- 11. Finances .**
- a. It was proposed by Miss O'Dponoghue seconded by Mrs Dorgan and carried unanimously that the following invoices be paid or confirmed
- i. Defibrillator £1925.40
 - ii. Additional cost re Defibrillator £150
 - iii. Denis Hurn fee for Internal Audit £25
 - iv. Community First Subscription £40
 - v. Mirage Signs for CP Notice £138
- b. Audit 2018/2019. The Internal Audit had been completed and all was in order. The Register of Assets had been updated to include the replacement Tractor and the AGAR having been prepared for approval was discussed in 3 parts:-
- i. Certificate of Exemption. The PC complied with the requirements enabling it to certify that it was exempt from a limited assurance review and did so at 2050.
 - ii. The Annual Governance Statement. The PC went through each of the numbered points and was satisfied that the answer for each was 'Yes'. It was agreed that the Notice for 2018/2019 would be posted on the PC website on the 14th June at the latest to commence on the 17th June through to the 26th July. The PC unanimously approved the Annual Governance Statement at 2100.
 - iii. Accounting Statements 2018/2019. The Clerk, as Responsible Finance Officer, certified that the accounting statements in the Annual Return presented fairly the financial position of the PC and its receipts and payments for the year. These had all been circulated and were explained by the Clerk including the 'Explanation of Variances'. The PC unanimously agreed that the accounts be adopted and approved and they were signed at 2105.
- 12. Best Kept Village Competition (BKVC)**
The Village had come second out of 2.
- 13. Litter Bins.** They had been emptied within days of the last meeting and so it was agreed to just monitor collections.
- 14. Correspondence**
- a. WALC Circular - May 2019
 - b. Community First Membership, First News
- 15. News items**
Consideration was given to items to be included.
Future arrangements for the News. The Chairman had some examples and some costings and it was agreed to review the position at the next meeting.
- 16. Date of next Meeting**
This was fixed for Monday 8th July 2019 at the Parish Hall at 7.30pm