

The Minutes of a Meeting of the Edington Parish Council held at The Parvis, Edington Priory Church on Monday 4th March 2019 at 7.30 p.m.

Present: Mesdames Greening, Watts and Dorgan and Messrs Johns, Swabey, King and Lupton, and Mr John Richardson (NP).

Apologies were received from Mesdames Pike and O'Donoghue, Mr Pollard and Mr Wickham (WC)

1. The Minutes of the Meeting held on the 11th February 2019 were adopted as read and signed

2. There were no Matters Arising.

3. Planning.

(a) Development Plan/Neighbourhood Plan. It was anticipated that WC will have commented on the resolution, ToR and wording for Section 6 of the Application description by the time of the April meeting.

(b) One decision had been received: 18/00316/TCA Various tree works at 3 Lower Road, Bratton for Mr Nicholas Goff – no objection

4. Policing.

(a) Mr Lupton reported that there had been thefts from garages and that a white Sprinter van had been seen about and reported to the Police. Suspicious vehicles had been seen about possibly in connection with Hare coursing. In addition there had been a warning from the Police in connection with drugs being used from vehicles at beauty spots.

(b) SpeedWatch. Mr Lupton had been able to get one session in February but there was nothing specific to report. He was still awaiting a vehicle count for Tinhead Road.

5. Playfield (PF).

The new flag had now been hoisted.

6. Highway Matters/Footpaths/CATG.

(a) Arrangements were confirmed for the litter pick on the 30th March

(b) Stiles. Kissing gates were to be installed at the footpaths in The Weir field.

(c) The Parish Steward had come unexpectedly and seemed very proactive. Mrs Greening noted various matters for his next visit.

(d) B3098 Strategy. White lining. This was now on the AHE's maintenance list.

(e) An apparent water leak opposite Monks Cottage had been reported by several people.

(f) It was noted that a large caravan had come to Greenhills

7. Wiltshire Council (WC) Report.

(a) In the absence of Mr Wickham there was nothing of significance to the village to report.

(b) Local Government Boundary Commission consultation on draft recommendations for WC division boundaries. Mr Wickham had sent an email which would be circulated.

8. Village Green and Pond. Mr Lupton reported that the brambles had been cleared, the yucca cut down and the plants were healthy. He had purchased some black piping to insert into the feed pipe to try and improve the flow of water into the pond. He said that there was no evidence of rats being present.

9. Defibrillator. The AB grant application would be put in this month.

10. Finances.

(a) It was proposed by Mrs Watts seconded by Mr Johns and carried unanimously that the following expenses be paid:-

(i) Clerk's salary and expenses as per statement attached

(ii) Grants and Donations as agreed at the January Budget meeting

(b) Cash had been received via Mrs Pike of £16 and Mrs Dorgan of £24 for Footpath books and cash donations of £20 and £25 towards the Tractor and thanks were expressed to the donors.

11. Newcomers Coffee Morning. This was agreed for the 11th May.

12. Best Kept Village Competition (BKVC). The formal application forms had been received. It was agreed to mention it in the PC report for the News.

13. Annual Parish Meeting. This would be on the 29th April.

14. Correspondence.

(a) RSPCA Cat neutering campaign

(b) An invitation to take part in the BBC2 TV series 'Back in time'

(c) Back2back Productions investigating properties that are said to be haunted.

15. News items. Consideration was given to items to be included

16.. Date of next Meeting. This was fixed for Monday 8th April 2019 at the Parish Hall at 7.30pm.

EDINGTON PARISH COUNCIL

Clerk's Salary and Expenses for 2018/2019 (i.e to 31st March 2019)

Salary	£4008.80
Postages, travel, photocopying	<u>100.00</u>
	<u>£4108.80</u>

Annex A

It is proposed that the informal steering group created to manage the Edington Development Plan 2030 be now formally established, along with its sub-groups, as the Edington Neighbourhood Development Plan Steering Group and sub-groups to lead the process and develop the Neighbourhood Development Plan under the Terms of Reference set out in the annex to this resolution. The Sub Groups are:-

Housing

Environment including Footpaths

Business Development and Employment

Amenities, Facilities and Social Wellbeing

Highways, Traffic and Transport

The Steering Group will be chaired by Mr John Richardson and comprise the Chairman of each of the Sub Groups (including any Sub Group appointed on an ad hoc basis) and one Parish Councillor appointed by the Parish Council and will collate the activities and recommendations of the sub-groups and their current membership

Terms of Reference for Edington Neighbourhood Development Plan Steering Group

Edington Neighbourhood Development Plan Steering Group (SG)

Established at Meeting of Edington Parish Council (the PC) on the2019

A. Preamble Edington is designated as Small Village in the Wilshire Core Strategy and these ToR recognise that the SG will be closely monitored by the Parish Council.

B. Membership

- Chairman: Mr John Richardson
- Other Members: The Chairman (*and members*) of the Sub Groups:-
 - Housing
 - Environment including Footpaths
 - Business Development and Employment
 - Amenities, Facilities and Social Wellbeing
 - Highways, Traffic and Transport

(It is understood that membership of the sub groups may change from time to time)

- Parish Councillor (for liaison with the PC) currently Mrs Liz Pike
- Such others who may be called from time to time for specific tasks e.g publicity

C. Role of the Steering Group

- To manage the Sub Groups and any issues that may arise from their deliberations (although much of their work has been incorporated in the Edington 2030 Development Plan – created as a precursor to the proposed Neighbourhood Plan)
- To report to the PC verbally at its regular monthly meetings and to provide a written report on completion of each of the Sub Groups findings (this may simply be an updating of the recommendations contained in Edington 2030)

- To organise any Questionnaires/Surveys/Public Consultations and other matters as may be necessary to further the objectives of the proposed Neighbourhood Plan
- The Chairman will have overall control of the process and be able to call in such administrative and secretarial help as may be required from time to time having sought and obtained any necessary funding from the PC
- To draft at the appropriate time the Pre- Submission report and any subsequent Submission report and submit the same to the PC for approval and onward transmission to Wiltshire Council

D. Decision Making

- The SG is an advising group to the PC which will make any final decisions as may be necessary. Apart from the Parish Councillor the PC does not wish to control the deliberations of the SG but is anxious that it be able to consider a full range of views from residents and businesses in the Parish to ensure that the Pre- Submission Report represents a settled view as far as possible of what the community would wish to see in the ENDP
- At any meeting of the SG the Chairman in consultation with the Parish Councillor will have the casting vote as may be necessary

E. Financial Issues

- The SG will not have its own Bank a/c
- The PC will ring fence the sum of £2000 from reserves together with any grants that may be received for the ENDP
- The SG will request from the PC such funds as may be required for the development of the ENDP

F. Conflicts of Interest

- SG members should declare an interest where there is a potential financial or pecuniary benefit to themselves, or their company/organisation arising from the decisions or recommendations of the SG

G. Data protection

- Overall Data Control will be by the PC
- The SG will in the course for its deliberations ascertain the extent to which any contributor has given any relevant Data and the way in which it may or may not be used
- The SG will provide the PC with details of all consultees

H. Freedom of Information Act/Environmental Information Regulations

- Transparency in decision making at all stages of the ENDP processes is essential
- The PC expects that any material that is used (either positively or negatively) or collected for the ENDP (in particular consultation material) will be available for public inspection in accordance with the Freedom of Information Act/Environmental Information Regulations
- The PC will put all relevant information on the Parish Website and all documents will be available for inspection in accordance with its statutory obligations

I. Steering Group Review

- The PC, having overall control of the ENDP process, will review the work of the SG from time to time and make any necessary changes or additions to these ToR.

Annex B

DEFIBRILLATOR FOR EDINGTON

COMMUNITY PUBLIC ACCESS DEFIBRILLATORS (CPADS)

What is a defibrillator?

A defibrillator, sometimes known as an Automated External Defibrillator (AED) is a small electronic device designed to allow minimally trained people to provide lifesaving defibrillation (electric shock to the heart) to victims of sudden cardiac arrest.

The device analyses and looks for shockable heart rhythm, advises the rescuer of the need for defibrillation and delivers a shock if needed.

A defibrillator applies a brief pulse of electrical current allowing the heart's normal electrical system to resume normal control. (Please note that a 100% success rate cannot be guaranteed, but this could be the casualty's best and only chance of survival).

What are CPADs?

CPADs are cabinets located on the outside wall of a building so that the AED inside can be accessible 24/7 to anyone in the vicinity who requires it. It means more people could benefit from the presence of your device and more lives could be saved.

The cabinets have a key code lock and the code is accessed by calling 999 which means the device remains secure. By having an AED accessible quickly and easily 24 hours a day in your community you are showing how much you care about the safety of the residents and visitors.

Necessary features for maximum suitability: -

1. If a unit is not IP rated, using it in rain might damage it.
2. The CPR unit provides real-time CPR feedback for correct compression rate and depth, whilst the non-CPR unit would just give a "beep" to show you when to compress and provide mouth-to-mouth.
3. May need to purchase paediatric defibrillator pads to make the units suitable for use on children too.
4. Needs to be fully automatic in order that anyone can use it.
5. Lockable cabinet to reduce the chance of theft and/or vandalism.
6. AED Defibrillator Responder Kit - contains all the essential products needed to prepare a patient and protect the user when administering CPR.

Cabinet - Outdoor Defibrillator Cabinet with Code Lock, Heating System and LED Light - 2000 model

Internal dimensions: 400x300x180mm, External dimensions: 500x400x250mm £598.00 ex VAT £717.60 inc VAT





Defibrillator – various types however recommended that the Fully Automatic AED is used in situations where non-trained people may use it, also can have adult only or adult and child versions. I would recommend that we have an Automatic AED suitable for both adults and children.

Make and model	IP rating	Battery life on standby	Real Time CPR	Voice support	Self testing	Manufacturers guarantee	Useable on children	Price inc VAT	Cost of replacement adult pads	2 and 7 year costs (assuming battery replaced every 7 years)	Size (Cabinet size)
Defibtech Lifeline Auto Defibrillator Unit - Fully Automatic	IP54	7 years (Replacement £274.90 inc VAT)	Metronome	Voice with metronome	Daily	8 years	With suitable pads (60 inc VAT)	£1,039.00 ex VAT £1,246.80 inc VAT	£51.60 inc VAT	Replacement pads yrs 3, 5 & 7. = £453.60 Replacement battery £274.90 Total cost £728.50	H: 30cm x W: 22cm x D: 7cm

AED Defibrillator Responder Kit - £11.40

Other expenses and issues

- The unit needs to be visually checked at least once a week for any faults etc. who will do this?
- Need to replace the pads every two years if not used (adult and child) £151.20 biannually (£453.60 over 7 years).
- Need to replace the battery every 7 years, £274.90.

Item	Price (ex VAT)	Qty	Total (ex VAT)	Total Weight	18.4 kg
 <p>AED Defibrillator Responder Kit Product Code: STJAEDRK Expected dispatch: 11th Feb</p>	£9.50	1 Update Remove	£9.50	Goods Total ex VAT	£1,729.50
 <p>Defibtech Lifeline AED & Auto Paediatric Defibrillator Pads Product Code: STJDAEDPP Expected dispatch: 11th Feb</p>	£83.00	1 Update Remove	£83.00	Shipping ex VAT - More Info	£0.00
 <p>Defibtech Lifeline Auto Defibrillator Unit - Fully Automatic Product Code: STJDAUT7 Choose Version: High Capacity AED Battery Expected dispatch: 11th Feb</p>	£1,039.00	1 Update Remove	£1,039.00	Free Expedited £0.00	
 <p>Outdoor Defibrillator Cabinet with Code Lock, Heating System and LED Light Product Code: DSMCLHLED Choose Version: 2000 model Expected dispatch: 19th Feb</p>	£598.00	1 Update Remove	£598.00	Total VAT	£345.90
				Order Total inc VAT	£2,075.40

Need any help?

If you have any questions or need any further assistance you can contact our customer support team.



Freephone
0800 612 6304

Special Delivery Instructions