

## **The Minutes of a Meeting of the Edington Parish Council held at The Parish Hall, Edington on Monday 12th June 2017 at 7.30 p.m.**

Present: Mesdames O'Donoghue, Pike, Watts and Greening and Messrs Swabey, Johns, King, Pollard and Lupton. Mr Wickham (WC) was also in attendance.

Apologies were received from Mesdames Lewis and Dorgan

1. The Minutes of the Annual Parish Council meeting held on the 8<sup>th</sup> May 2017 were adopted as read and signed

2. There were no Matters Arising.

### 3. Planning.

(a) The following decisions had been received :-

(i) 17/01453/FUL Retrospective planning application to demolish derelict poultry building house and erect single storey toilet block and rest room incorporating disabled toilet for casual visitors at Bonnie Farmhouse, Bonnie Park, Bratton for Mr Andrew Bonavia – approved

(ii) 17/03619/FUL Demolition of existing garage and rebuild new garage, kitchen and utility attached to existing dwelling with new porch at 1 Greatwoods - approved

(b) Neighbourhood Plan (NP)/ Development Plan. The groups were still meeting and would present their final reports at the September PC meeting.

### 4. Policing.

(a) Mr Lupton had spoken to PCSO Caroline Wright and there was nothing of significance to report apart from the recent incidents of fly tipping. She was aware of the parking issues in Tinhead Road. Currently they were not causing a sufficient problem to require Police intervention but if there were specific incidents of obstruction then the Police should be contacted.

(b) Speed Watch. Mr Lupton reported that they had had several sessions in May. No one had been caught but there was the sense that the presence of the team had had a salutary effect on drivers. He was hoping to have more sessions later in June. There were a total of 4 on the team and it was agreed to put a note in the News seeking more volunteers.

(c) Cold Calling. There was nothing further to report but the Chairman said he would encourage Mrs Wilkinson (WC) to discuss the matter with villagers at a Drop in.

### 5. Playfield (PF).

(a) The inspection had been carried out raising a number of issues. It was agreed that a sub-committee be set up, consisting of Mrs Dorgan, Mrs Pike and Messrs Pollard, Lupton and Johns, to consider and prioritize what needed to be done. It would also consider an Inspection package being offered of £376.50 to include 3 operational inspections and annual inspection.

(b) Mr Swabey would be speaking to the Three Dagers about its linking the PF with its marketing of the Pub's facilities.

### 6. Highway Matters/Footpaths/CATG.

(a) Additional Waste bins. Mr Wickham would ascertain prices of appropriate bins.

(b) Bratton Footpath dispute. The PC had received an email from WC since it appeared that a very short length of a disputed footpath near to Luccombe Mill was within Edington. The PC had been invited to offer any comments on the application. Several Councillors

confirmed that since the 1970s they or others had walked what appeared to be an established path as shown in the Plan that had been sent. The Clerk would respond accordingly.

(c) Car Parking in Tinhead. This was discussed under Policing.

(d) Application for the Diversion of Footpaths 2 & 3. Mrs Greening declared her interest for herself and her family. Currently the paths crossed the field north of the Weir diagonally and the application was to re-route them around the sides of the field. The PC could see no objection to this.

(e) The Parish Steward had attended a week previously and consideration was given to work that was needed for his next visit. Satisfaction was expressed for what he had been able to do.

(f) White lining from Downsview to Sandy Lane. Mr Wickham would chase this up.

(g) Repeater sign near Coach Hollow. Mr Johns raised this since it was at a particularly dangerous part of the B3098. Mr Wickham said he would check and make enquiries.

7. Wiltshire Council (WC) Report. The AB meeting on the 16<sup>th</sup> May had simply elected its Chairman and Vice Chairman. The next full meeting would be on the 15<sup>th</sup> June.

8. Village Green and Pond. The presentation had taken place on the 5th June. A plaque commemorating the award had been given and Mr Lupton was arranging for it to be attached to a post adjacent to the pond. He would prepare a publicity note to encourage volunteers to help with improvements he had planned. The PC unanimously agreed that he be given authority to buy any materials up to a reasonable figure which he would check with the Clerk. It had been a very wet day and they had taken refuge in the Three Dagers afterwards for refreshments that the PC was happy to refund. The PC again expressed its thanks for all his efforts.

#### 9. Finances.

(a) It was proposed by Miss O'Donogue seconded by Mrs Pike and carried unanimously that the following invoices be paid:-

(i) Community First Subscription £40

(ii) Mr Hurn for the Internal Audit £25

(iii) Mr Lupton refund of expenses at the Pond award ceremony £18.25.

(iv) TC Landscapes Ltd for PF Inspection £136.80

(v) Miles & Francis for work to PF and other Village Maintenance £352

(b) The Award of £1030 had been received from Wessex Water

(c) Audit. The Internal Audit had been completed and all was in order and at 2000 the Clerk, as Responsible Finance Officer, certified that the Accounting Statements in the Annual Return presented fairly the financial position of the Council and its receipts and payments for the year.

The Register of Assets had been updated to include the PF equipment that had been installed in 2016.

The Accounts and the Annual Return for the year 2016/17 having been prepared for approval were discussed in 2 parts:-

(i) The Annual Governance Statement. The PC went through each of the numbered points and was satisfied that, with the exception of point 4, the answer for each was 'Yes'. It was however agreed that to reinforce the PC oversight of the PC finances the Clerk would periodically circulate a copy of the Daybook and see if arrangements could be made with the Bank for online banking limited to viewing the state of the 2 accounts. It was also agreed that the PC policy of requiring 3 signatures to cheques should continue and that there be no arrangement to have a petty cash system. As to the one Answer 'No' the PC had noted from

the 2016 External Auditors Certificate and Report that the Notice of the commencement period for the exercise of public rights was the same day as the commencement of those rights and not the day before. It was agreed that the notice for 2016/17 would be given and posted on the PC Website on the 14<sup>th</sup> June to commence on the 15<sup>th</sup> June through to the 26<sup>th</sup> July. The PC unanimously approved the Annual Governance Statement at 2040.

(ii) Accounting Statements 2016/2017. These had all been circulated and were explained by the Clerk including the 'Explanation of Variances'. The PC unanimously agreed that the Accounts be adopted and that the Annual Return for the year ended 31 March 2017 be approved and signed at 2052.

10. Civil Emergency Plan. Miss O'Donoghue checked a number of outstanding details and would be circulating the Plan shortly.

11. Correspondence.

- (a) SPTA News Letter – June 2017
- (b) WALC May 2017 Newsletter
- (c) Notice of CPRE Wiltshire AGM on Tuesday 20 June at 1815 followed by a talk by Lord Taylor of Goss Moor about 'Garden Villages' perhaps easing the Wiltshire Housing crisis
- (d) Clerks & Councils Direct
- (e) CPRE Wiltshire May 2017

12. News items. Consideration was given to items to be included.

13. Date of next Meeting. This was fixed for Monday 10<sup>th</sup> July 2017 at the Parish Hall at 7.30pm