

## **The Minutes of a Meeting of the Edington Parish Council held at The Parish Hall, Edington on Monday 2nd June 2014 at 7.30 p.m.**

Present: Mesdames O'Donoghue, and Greening and Messrs Pollard, King, Mitchell, Swabey and Hinton

Apologies were received from Mesdames Bromhead, Dorgan, Pike and Watts, the Police and Mr Wickham (WC).

1. The Minutes of the meeting held on the 12<sup>th</sup> May 2014 were adopted as read and signed.

2. There were no Matters Arising.

3. Planning:-

(a) (i) One application had been received namely 14/04857/FUL First floor extension at Hurst House 57 Westbury Road for Mr and Mrs K Marshall. There was no objection.

(ii) A second application had been notified namely 14/04900/LBC Replacement Windows at Whites Farm 6 Inmead for Mr Robert Arnold, but the plans had not been received. It was thought unlikely that there would be any objection. It was a listed building and the application would be looked at rigorously by WC planning officers

(b) The following decisions had been received:-

(i) 13/07030/FUL Redevelopment of existing dwelling with change of use from Class 3 (Residential) to Class 1 (Guest House) together with provision of ancillary gymnasium, replacement garage and associated works at Hillview Cottage, Westbury Road for Hillside Cottage Ltd - approved

(c) Neighbourhood Planning/Housing Needs Survey. Mr Swabey had been in touch with WC and was expecting that the questionnaires would be available for distribution on the 16<sup>th</sup> June with a return date of the 18<sup>th</sup> July. It was agreed that the PC would have a stand at Edington Fair to promote residents participation in the survey.

4. Policing.

(a) Speed Watch. Mr Hinton reported that the most recent speed checks had, over a period of 5 days, recorded 12 speeders – one doing 47mph. It was understood that they would be receiving letters from the Police.

(b) A 'Meet the Commissioner' event had been fixed for Wed 4<sup>th</sup> June but was unlikely to take place because the Commissioner had been taken seriously ill.

5. Playfield (PF).

A request had been received from the Three Daggers to use the PF for a couple of functions on the 27<sup>th</sup> July and 14<sup>th</sup> September. One was for a Harvest event and the other for a food fair. The PC agreed in principle but awaited further detail.

6. Land Adjoining the PF(the PF land) and at Little Court Lane (the Court Lane land). There was nothing further to report.

## 7. Finances.

(a) It was proposed by Mr Hinton and seconded by Mr Pollard and carried unanimously that the following invoices be paid:-

- (i) Dennis Hurn fee for Internal Audit £25.00
- (ii) Community First Subscription £36.00
- (iii) Bratton General Maintenance Services for Grass cutting the Burial Ground in March £18.00 and Village Maintenance in April £50.00
- (iv) Edington PCC Parish Hall a/c for Hire of the Parish Hall on the 29<sup>th</sup> May 2014 £7.50

(b) Audit. The internal audit had been completed and all was in order. The Clerk had discussed the Register of Assets with Mr Hurn and it was agreed that the Information Board at the Farm Shop car park (£264.00) and the Frame for it (£180.00) be added to the amount to be included in the Register and the Annual Return.

The Accounts and the Annual Return for the year 2013/2014 had been prepared for approval and were explained by the Clerk. The PC went through the 'Annual Governance Statement' part of the Annual Return and the 'Explanation of Variances' pro-forma and approved them.

Taking into account the needs, size and circumstances of the Council the PC reviewed its internal audit arrangements and was satisfied that all appropriate checks were in place noting that the PC did not run a petty cash a/c all payments being by cheque authorised by the whole PC at the relevant meeting. The PC was also satisfied that the level of reserves should be maintained to cover unexpected or unusual or potential expenses (such as possible land acquisition to extend the PF or the preparation of a Neighbourhood Plan).

It was proposed by Miss O'Donoghue, seconded by Mr Hinton and carried unanimously, that the Accounts be adopted and that the Annual Return and Statement of Governances be approved and signed.

## 8. Highway Matters/Footpaths/CATG.

Mr Swabey reported on the last CATG meeting.

(a) Repairs to the Monastery Road path to the bend and the bend itself. The site inspection had taken place, a temporary filling would be carried out, the wall repaired and a scheme would be worked out for a long term solution to the levels of the path and the road.

(b) Handrail along the path to the Parish Hall. There was no further news to report.

(c) The Kissing Gates for the footpath from Inmead behind the Monastery Lake to the Steeple Ashton Road had been agreed in principle.

(d) Consideration was also to be given to the bank at Downsview where vegetation was encroaching the layby there

## 9. Wiltshire Council (WC) Report :-

There was to be an Area Board meeting on the 5<sup>th</sup> June 2014 that Miss O'Donoghue said she would try and attend.

10. Edington Newsletter. The Chairman and Mr Pollard had drafted a proposed newsletter and circulated it. Miss O'Donoghue raised some questions as to the need for such a publication; it's frequency, whether it was duplicating what would be in the

News and the relevance of some of the content in the draft being proposed. Mr King wondered whether before going firm on such a publication the PC ought to see if the News could be encouraged to ensure that PC input was printed without fail for if it was then the need for an alternative would diminish. A general discussion ensued and it was agreed that Mrs Pike be asked to liaise with the News editor and report back.

Nonetheless it was agreed to issue a Housing Needs Survey leaflet to encourage participation in the survey.

11. Village AED. The Chairman had received a phone call suggesting the PC should have a defibrillator in the village. There would be cost, security and training costs to be considered. After discussion it was decided not to proceed.

12. News Items. Consideration was given to items to be included in The News

13. Correspondence.

(a) SPTA News Sheet – June 2014

(b) There had been an invitation from the Leader of WC to a First World War Commemoration Event at Tidworth Military Cemetery on 30 July

14. Date of next Meeting. This was fixed for Monday 14<sup>th</sup> July 2014 at the Parish Hall at 7.30pm.